

**BOARD OF SUPERVISORS**

**GILA COUNTY, ARIZONA**

Date: March 15, 2005

**JOSÉ M. SANCHEZ**

Chairman

**JOHN F. NELSON**

Clerk of the Board

**TOMMIE C. MARTIN**

Vice-Chairman

By: Marilyn Brewer

Deputy Clerk

**SHIRLEY L. DAWSON**

Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member; John F. Nelson, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, Bryan Chambers, 2<sup>nd</sup> Chief Deputy County Attorney.

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Jo Johnson led the Pledge of Allegiance and Ted Cluff of the Church of Jesus Christ of Latter Day Saints delivered the Invocation.

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board excused Chairman Sanchez from the meeting as he was attending Senior Action Day being held in Phoenix. Vice-Chairman Martin presided over the meeting.

Juley Bocardo-Homan, Senior Personnel Analyst, presented nominations for the March I'MAGE (I'm a Great Employee) Awards. She read aloud each nomination letter and then presented the award to the recipient. Awards were presented to the following employees: Ty Harmon of the Facilities and Land Management Department; Dennis Harrison of the County Attorney's Office; John Nelson, County Manager/Clerk; and, Jacque Griffin, Assistant County Manager/County Librarian.

Kip Culver, Director of Cobre Valley Center for the Arts (CVCA), requested the Chairman's signature on a Letter of Support for the CVCA to

apply for a Fiscal Year 2005 Historic Preservation Heritage Fund Grant to upgrade the electrical wiring of the Old Courthouse Building. Mr. Culver advised that Marcanti Electric submitted a bid in the amount of \$26,850 which will accommodate existing needs and provide the expanded electrical requirements for future improvements. If awarded, grant funds will provide sixty percent of the funding, and through fund-raising efforts, CVCA members have collected the required forty percent cash match requirement. Mr. Culver advised that the Letter of Support must accompany the grant application. The Board thanked Mr. Culver for his excellent work on this historic building. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board authorized the Chairman's signature on the Letter of Support.

At this time Chairman Martin addressed agenda item number six. Steve Sanders, Public Works Division Deputy Director, presented a request to accept or reject a Citizen's Petition to designate Sanders Drive and Sandi Lane as Country Dirt Roads with the beginning of the proposed roads at Thornwood and Agave and ending at Lot 104. The roads are located in Supervisorial District Two with a combined road length of 1,500 feet. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board accepted the Citizen's Petition.

In addressing agenda item number seven, Mr. Stratton, Public Works Division Director, requested the approval of an Engineering Contract with C. L. Williams Consulting to develop a Storm Water Pollution Prevention Plan for the Blue Bird Material Pit (#601) that will be submitted on behalf of Gila County in support of a Notice of Intent with the Arizona Department of Environmental Quality. This pit is located east of Punkin Center on Forest Road 896. Supervisor Dawson questioned the County's involvement in the development of sand and gravel pits because there are companies in the sand and gravel business that could be utilized; however, she stated she did realize it is a cost-saving measure. She questioned whether the County conducts a complete analysis of the expenses for all the follow-up costs in order to get a 'total cost.'

Supervisor Dawson advised that she has requested an all-day planning session to discuss the County's philosophy on all future endeavors with regard to construction work. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board approved the Engineering Contract with C. L. Williams Consulting in an amount not to exceed \$4,460.00.

In addressing agenda item number eight, Mr. Stratton requested the approval of an Intergovernmental Agreement between Gila County and the Tonto Basin Fire District to allow the Fire District to purchase fuel from the Gila County fuel station in Tonto Basin when the Butcher Hook is closed. Supervisor Dawson inquired whether the County has allowed any other entities to purchase fuel from this fuel station. Mr. Stratton replied that a similar agreement is in place with the Tonto Basin School for emergency situations as the School is utilized as an evacuation shelter during those times. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board approved the Intergovernmental Agreement.

At 10:20 a public hearing was held in reference to agenda item number four. Patricia Campos, Section 8 Program Manager for the Health and Community Services Division, requested the adoption of Resolution No. 05-03-04 authorizing the Gila County Housing Authority to submit its Revised Administrative Plan and the Agency Five-Year Plan for Fiscal Years 2005-2009 to the U. S. Department of Housing and Urban Development. Ms. Campos stated that per Federal regulations, the County is required to provide 45 days' notice of the public hearing which was done by publication of the notice in the Arizona Silver Belt, the Payson Roundup and the Tonto Basin News. She stated that no objections to the revisions had been received. At this time, Chairman Martin asked for public comment; none was offered. Chairman Martin closed the public hearing and asked for a motion. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board adopted Resolution No. 05-03-04. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Chairman Martin stated that the next public hearing, agenda item number five, was not scheduled until 10:30 a.m., so at this time she addressed agenda item number nine. Mr. Stratton requested authorization of the Chairman's signature accepting Federal Grant Award #05-DG-11030121-006 in the amount of \$61,567.00 to be awarded through the U.S.D.A. Forest Service, Southwestern Region, Apache-Sitgreaves National Forest to Gila County for noxious weed control. Mr. Stratton stated that the funding from this program would be used to control noxious weeds by burning, hand picking, or in some cases, by blading with machinery which will be done by staff and prison labor; however, there will be no spraying involved. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board authorized the Chairman's signature for the acceptance of this Grant.

Marian Sheppard, Chief Deputy Clerk, presented Gila County Liquor License Application No. 05-01 which was submitted by Michael L. Gauvin for Jake's Corner Bar located near Payson, Arizona. This Application is for a person to person transfer of a Series 6 bar license with an interim permit. Jerry Marvin Morrison owns the liquor license currently issued at this location. Ms. Sheppard advised that the applicant has met all Gila County permitting requirements and recommended the Board's approval. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board approved the Liquor License Application that will be forwarded to the State Department of Liquor Licenses and Control for final review and approval.

Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board approved Consent Agenda items A-K (with the exception of item G which was moved to agenda item number 11), as follows:

- A. Approved an Agreement for Process Serving Services between Gila County and the Town of Payson whereby the Gila County Constable will provide services for the Payson Magistrate Court and the Town of Payson, with the term of this Agreement beginning on the date last signed through June 30, 2005, and shall automatically be renewed for up to nine one-year

extensions. The rate will be \$541.67 per month through June 30, 2005, and thereafter, beginning July 2005, the rate will be \$875.00 per month.

- B. Adopted Resolution No. 05-03-06 authorizing the Chairman's signature on a Proposal being submitted to the Arizona Department of Transportation by the GEST Department requesting Elderly and Persons with Disabilities Transportation Program, Section 5310, funding in the amount of \$221,658 to purchase one mini-van and one maxi-van to provide client services. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**
- C. Authorized the Chairman's signature on a one-year Maintenance Agreement for a Konica 7020 copy machine with Interstate Copy Shop for \$402.00 that will be used by the Public Works Consolidated Roads and Engineering Department in the Timber Region.
- D. Approved a Southwestern Arizona Waste Tire Program Consortium Intergovernmental Agreement comprised of Graham, Gila, Greenlee, Cochise and Santa Cruz Counties for a period of 24 months with an automatic renewal of one additional 24-month period for the disposal of waste tires.
- E. Approved Amendment No. 7 to Contract No. E57003004 in the amount of \$2,703,794 between the Arizona Department of Economic Security and the Gila County Health and Community Services Division to provide PY 2002 WIA Youth, Adult, Dislocated Worker and Rapid Response services which represents an increase in \$75,000 in Rapid Response funds.
- F. Adopted an Order designating polling places and appointing election workers for the May 17, 2005, Whiteriver Unified School District Special Budget Override Election. **(A copy of the Order is permanently attached to these minutes.)**
- G. This agenda item was moved to Item No. 11, as it is a public hearing.
- H. Approved the February 15, 2005, Board of Equalization meeting minutes and March 1, 2005, Board of Supervisors' meeting minutes.

- I. Approved the February 2005 monthly departmental activity reports submitted by the Payson and Globe Regional Constables and Globe Regional Justice Court.
- J. Approved personnel reports/actions for the weeks of March 7, 2005, and March 14, 2005, as follows:

**March 7, 2005:**

Departure from County Service:

- 1. Attorney – County Attorney – 02-25-05 – General Fund - Edward Leiberman – Hire 10-12-04 - Failure to complete probation
- 2. Sanitarian-in-Training – Health – 02-28-05 – Health Services Fund Andre McBride – Hire 10-12-04 – Resigned – dissatisfied with job
- 3. Bldg. Safety Assistant I – Community Development – 03-11-05 – General Fund - Katie Meredith – Hire 01-31-05 – Resigned for personal reasons
- 4. Purchasing Manager – Purchasing – 02-28-05 – General Fund Don White – Hire 05-16-94 – Retirement

Hire to County Service:

- 5. Deputy Probation Officer – Probation – 03-08-05 – State Aid Enhancement Fund - Karen Angell

End Probationary Period:

- 6. Courtroom Clerk – Clerk of Superior Court – 02-21-05 – General Fund - Kay St. Laurent

Position Review:

- 7. Reclassification – Court Clerk I to II – Payson Regional Court – 03-13-05 – General Fund – Andrea Hamm
- 8. Salary Adjustment – Purchasing Assistant – Purchasing – 02-28-05 – General Fund – Evelyn Esparza – Adjustment based on increased duties
- 9. Anniversary Date Increase – 02-21-05 – Judy Esteves, Pam Fisher, Cassie Durnan

10. Anniversary Date Increase – 03-07-05 – Sarah Mirro, Beverly Puhara, Stacey Savage, Lana Dever, Kara Langley, Kathleen Joerns, David Franquero

11. Anniversary Date Increase – 03-21-05 – Marian Sheppard

Request Permission to Post:

12. Registered Sanitarian – Globe Health Services – position vacated by Andre McBride

**SHERIFF'S PERSONNEL ACTION ITEMS**

Departure from County Service:

13. Deputy Sheriff – Payson S.O. – 02-24-05 – General Fund - William Masterson – Hire 02-09-04 – Failure to complete probation

**March 14, 2005:**

Departure from County Service:

1. Court Clerk – Payson Regional Court – 03-04-05 – General Fund  
Melody Harney – Hire 02-07-05 – Resigned for other employment

Hire to County Service:

2. Court Clerk – Payson Regional Court – 03-07-05 – General Fund  
Ellen Heairald – replaces Melody Harney

3. Engineering Technician III – Engineering – 03-16-05 – Engineering Fund  
Jesse McGill – Part-time position

Temporary Hire to County Service:

4. Clerk – Clerk of Superior Court – 03-07-05 – Document Conversion Fund  
- Stephanie Toot

Departmental Transfer:

5. Legal Secretary II to Victim Witness Advocate – County Attorney – 03-07-05 – General/Crime Victim Assistance Funds – Debra Corso – replaces Vivian Allison

End Probationary Period:

6. Sanitarian II – Health Services – 03-07-05 – Health Services Fund - Gary Barnes

7. Sanitarian II – Health Services – 03-07-05 – Health Services Fund -  
Robert Elliott

Position Review:

8. Anniversary Date Increase – 03-07-05 – Lara McGee, Debbie Stevens  
9. Anniversary Date Increase – 03-21-05 – Mistey Gray, Wesley Wilson,  
Glen Farnham, Austin Jones, Cathy Phillips, Jessica Cruz, John  
Franklin, Arthur Stone, Ron Watts

Request Permission to Post:

10. Road Maintenance Worker II – Globe – position vacated by Leon Dude  
11. Road Maintenance Worker II – Payson – position vacated by Thomas  
Barkley  
12. Clerical Assistant (Part-time) – Gila Pueblo College – New position  
13. Legal Secretary – County Attorney – position vacated by Debra Corso

**SHERIFF'S PERSONNEL ACTION ITEMS**

Departure from County Service:

14. Detention Officer – Globe S.O. – 03-03-05 – General Fund -  
Ronnie Zufelt – Hire 02-28-05 – Resigned for personal reasons

Hire to County Service:

15. Dispatcher II – Payson S.O. – 03-14-05 – General Fund -  
John Dipinto – replaces Beverly Trester  
16. Dispatcher II – Payson S.O. – 03-14-05 – General Fund -  
Susan Hornung – replaces Dawn Thorp  
17. Dispatcher II – Payson S.O. – 03-21-05 – General Fund -  
Josanna Brier – replaces Chadwick Peters  
18. Detention Officer – Globe S.O. – 03-07-05 – General Fund -  
Helen Brown – part-time position replaces Christopher Mejia

Position Review:

19. Anniversary Date Increase – 03-21-05 – Deborah Hunsaker, Richard  
Taylor, Robert Bonney, Hazel Young, Jay Valenzuela, Justin Solberg  
K. Approved the finance reports/demands/transfers for the weeks of March 7,



2005, and March 14, 2005.

**March 7, 2005:**

\$327,770.29 was disbursed for County expenses by voucher numbers X144267 through X144337, X364753 through X364947, and X364949 through X365003. The hand-issued warrants listing is as follows: voucher number X144266 in the amount of \$302.02.

**March 14, 2005:**

\$854,980.49 was disbursed for County expenses by voucher numbers X144339 through X144407, X365015 through X365036, X365038 through X365159, X365161 through X365303, and X365307 through X365392.

The hand-issued warrants listing is as follows: voucher number X365004 in the amount of \$4,000.00 and voucher number X365005 in the amount of \$9.00.

At 10:30 a.m. Chairman Martin returned to agenda item number five. Mr. Stratton requested the approval of an exchange of property with the Globe Church of Christ for the purpose of extending the east side of the County Courthouse parking lot. Gila County shall transfer parcel number 205-14-025 to the Globe Church of Christ, and the Globe Church of Christ shall transfer parcel number 205-14-026 to Gila County. Mr. Stratton also submitted a map for the record. At this time, Chairman Martin asked for public comment; none was offered. Chairman Martin closed the public hearing and asked for a motion. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the Board approved the exchange of property.

Moving to agenda item number 11, Larry Dorame, Rural Addressing Analyst, requested the adoption of Resolution No. 05-03-05 naming one road in Young, Arizona, to be called Elk Ridge Road. Mr. Dorame stated that no complaints from the public were received. Chairman Martin asked for public comment; none was offered. Chairman Martin closed the public hearing and asked for a motion. Upon motion by Supervisor Dawson, seconded by

Chairman Martin, the Board adopted Resolution No. 05-03-05. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

At this time each Board member and the Chief Administrator presented a brief summary of current events as allowed by A.R.S. §38-431.02(K). No action was taken on any items that were presented.

There being no further business to come before the Board of Supervisors, Chairman Martin called for a motion to adjourn. Upon motion by Supervisor Dawson, seconded by Chairman Martin, the meeting was adjourned at 10:35 a.m.

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Tommie C. Martin, Acting Chairman

ATTEST:

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John F. Nelson, County Manager/Clerk